Meeting Minutes

# Weekly Meeting with team/Supervisor

# Meeting No: 16

## Meeting Details

|  |  |
| --- | --- |
| Date: | 20/09/2023 |
| Venue: | Discord call |
| Attendees: | Brian Tran  Michael Xie  Tyler Xia  Daniel Azoor  Andy Than |
| Apologies: | N/A |

## Information / Decisions

|  |  |
| --- | --- |
| No. | Item |
| 1 | Check on weekly progress |
|  |  |
|  |  |
|  |  |
|  |  |

## Action Items

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Item | Who | By |
| 1 | Backend feature implementation on track | Michael & Andy | 8/10/23 |
| 2 | Frontend feature implementation on track | Brian, Tyler & Daniel | 8/10/23 |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |